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| Team meetings: | Attendees | Minutes |
| 11/02/25 | Haris Dawood  Aurangzaib Rana  Saif Ul Islam  Hussain Sadaqat  Emmannuel Oluwasesi | In this meeting the team confirmed requirements with clients as well assigning specific roles to each individual team member. |
| 17/02/25 | Haris Dawood  Aurangzaib Rana  Saif Ul Islam  Hussain Sadaqat  Emmannuel Oluwasesi  Muskan Devi | During this meeting the group reviewed the functional requirements of the project and began planning and working on specific sections (section 1 and 2) |
| 18/02/25 | Haris Dawood  Aurangzaib Rana  Saif Ul Islam  Hussain Sadaqat  Emmannuel Oluwasesi  Muskan Devi | In this meeting the group proceeded to carry on working on the functional requirements for the project focusing on the data description and the user interface. |